



# NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES

## Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date: 6-27-2011
Volume:	X	Forms	
Chapter:	A	Forms	Revised Date: 04-03-2023
Subchapter:	1	Forms	
Issuance:	26.93	<b>CP&amp;P Form 26-93, New Jersey Family Preservation Services (FPS) Referral</b>	

### FORM:

Click here to view, print, or complete the [Form 26-93](#), (Family Preservation Services Referral).

### WHEN TO USE THIS FORM:

The CP&P Form 26-93 is used to document information about the family in order to facilitate Family Preservation Services (FPS). FPS is an intensive, in-home, crisis intervention and family education program targeted to families whose children are at imminent risk of abuse and neglect and out of home placement or whose children are returning from out-of-home placement and intensive reunification services are needed.

Use this form to identify:

#### Case Information

This form uses pre-populated drop-down options for the following data fields:

- CP&P Local Office
- Preferred Language
- DOB (Mo/Day/Yr)
- Race
- Ethnicity

**Personal Protection Order(s):** refer to court orders that restrict offending parent/adult access to the non-offending adult and, possibly, the children. This includes, Temporary Restraining Orders (TRO), Final Restraining Order (FRO) and Orders of Protection (OOP). See the [Domestic Violence](#) policy.

### HOW TO USE THIS FORM:

The CP&P Caseworker/Supervisor or Local Office designee completes the FPS referral form prior to submitting to the CP&P Gatekeeper, leaving the FPS ID # and the For FPS Program Use Only areas blank.

The Liaison evaluates for completeness and appropriateness of FPS services. The Local Office FPS Liaison forwards the completed FPS referral to the FPS Provider via Fax. If the referral is not appropriate for services, the FPS Liaison logs referral and returns to Caseworker/Supervisor with explanation of denial.

**FORM DISTRIBUTION:**

Original - CP&P Local Office FPS Liaison  
Fax Copy - FPS provider  
Copy - Case record

**RELATED POLICY:**

Family Preservation Services